

TOWN OF ST. GERMAIN  
OFFICE OF THE CLERK  
P.O. BOX 7  
ST. GERMAIN, WISCONSIN 54558  
[www.townofstgermain.org](http://www.townofstgermain.org)

**MINUTES TOWN BOARD MEETING: September 14, 2020**

1. **Call to Order:** Chairman Tom Christensen called the meeting to order at 6:42 pm
2. **Pledge of Allegiance**
3. **Roll Call, Establish a Quorum:** Tim Clark, Jim Swenson, Brian Cooper, Tom Christensen, Ted Ritter and June Vogel town clerk are in Community Center room 4 with 6 community members in attendance. Marion Janssen town treasurer in attendance via Zoom.us and 7 community members attending via Zoom.us.
4. **Open Meeting Verification:** Mr Christensen noted that he had posted the meeting agenda at three locations in town on Saturday, September 12, 2020 before 6:30 pm.
5. **Citizen's Comments – Citizens are encouraged to share their concerns and ideas with the Board. Please limit your comments to five minutes or less.** None
6. **Discussion /Action Items:**
  - a. **Fire Chief's Report.** Mr Gebhardt is out of town, not able to attend meeting.
  - b. **Complaints concerning rental property located on Wakefield Lake Road.** Dierdre Strass – A home in the neighborhood is being rented out as a vacation home. Renting has been extremely disruptive day and night with loud music, fireworks, late night parties. Contacted Sheriff and they are not able to do anything. Lois Tingley - Rental properties regulated to some degree. She has found it easy to talk with property owners, Nina and Olek, who have posted guidelines for renters. She doesn't think all the noise/traffic is coming from that rental. Neighborhood needs to work together with these people first. Mike Sailer – He lives across the street from said rental. He has talked to Olek numerous times who tells him to call the Sheriff, it's not his problem. Renters are parking in his driveway, riding road bikes in yard and through driveway. Verifies lots of fireworks. It is advertised for sleeping 20 with 6 bedrooms and 5 bathrooms. Owners are looking at adding another vacation home. Permit for second rental has not yet been issued. Doug Sell – The house was built as single family. Septic systems designed by number of bedrooms, not by amount of people staying in the house. Discussion on this, indicating this is not just limited to this property. Other renters deal with this also. Parking issues, garbage management. Wakefield Lake Road is a private road. This tends to be rented a week at a time. Local economy is dependent on tourism. Sheriff has showed up and renters do settle down. In the past the town had a constable for these types of issues. Discussion held on this. The town has ordinances in place and a constable could be hired to enforce these. Also, perhaps use constable on the lake patrol, with perhaps some funding from the lake districts. Take to the residents as a referendum to see what they want. Board members will come forward with something at a meeting coming up after more research.

Break 7:44 – 7:49
  - c. **Proposal from Delmore Consulting for Comprehensive Road Management Services.** Jeff Delmore from Delmore Consulting presented a powerpoint in regards to road services he provides. Discussion of board members and questions answered. Based on 87 miles of roads in St Germain- to evaluate roads \$8000.00-\$9000.00 and \$29,000-\$30,000 for culverts, road system and signs. Annual road information is \$4500.00, mapping is about half that. Will send more formal proposal to read over and discuss.
  - d. **Upcoming Greens Repair Cost Estimate increase.** Project total of \$78,425 is a little low, will be closer to \$85,000. Motion by Christensen to up the budgetary estimate for the 3 green repairs at the golf course to \$85,000 from \$78,425; second Cooper. Discussion: It is still

within the comfort range of the golf course budget. By roll call vote: Clark – yes, Swenson – yes, Cooper – yes, Christensen – yes, Ritter – yes.

- e. **Motion to call a special Town Electors meeting for the purpose of having the electors approve the levy, November 18, 2020 at 7:00 PM.** Motion by Christensen to call a special electors meeting for the purpose of having the electors approve the levy, November 18, 2020 at 7:00 pm; second Cooper. Discussion: None. By roll call vote: Clark – yes, Swenson – yes, Cooper – yes, Christensen – yes, Ritter – yes.
- f. **Motion to set a public hearing concerning the 2021 budget, November 18, 2020.** Motion by Christensen to set a public hearing concerning the 2021 budget, November 18, 2020 at 6:30 pm; second Cooper. Discussion: Time of both meetings at the same time. By roll call vote: Clark – yes, Swenson – yes, Cooper – yes, Christensen – yes, Ritter – yes.
- g. **Schedule a 2021 Budget Workshop for October 21, 2020, 6:30 PM.** Budget workshop set for October 21, 2020 at 6:30 pm.
- h. **Approve Yard Waste Facility clean up estimates.** Two estimates for grinding and chipping at yard waste facility. Bids from Bucklin's and Foley's Tree Service; very similar. \$3000 to \$7000 per year to chip in spring and fall. If there'd be a storm in between spring and fall it could add to cost. Motion by Cooper to hire Bucklin's Tree Service LLC out of Menasha to grind up and clean up yard waste facility, up to \$12,500 to be paid for by the 2020 fall loan; second Swenson. Discussion: Use dirt/mulch pile as a berm for gate that Fern Ridge is going to put up. What should happen with the big pile of 'garbage'? Should we pay \$600 an hour to have it cleaned up, estimates 1-2 days to do. By roll call vote: Clark – yes, Swenson – yes, Cooper – yes, Christensen – yes, Ritter – yes.
- i. **Approve Fiber Optic Tentative Agreement.** Tentative contract sent to board members. Town will have to borrow for this in excess of \$100,000. Motion by Christensen for tentative approval between ChoiceTel and Town of St Germain for grant purpose of installing fiber optic internet service to every town parcel that would like to hook it up; second Cooper. Discussion none. By roll call vote: Clark – yes, Swenson – yes, Cooper – yes, Christensen – yes, Ritter – yes.
- j. **Consider forming a Community Wildfire Protection Committee.** Mr Cooper sent board members pamphlet from DNR. Why is this being proposed? It is the first step in applying for grant money to help us with a yearly projects around town to prevent wildfires (leaves, branches, dead fall). This grant money can help alleviate some of the yard waste chipping expenditures. It is a 50/50 grant. Motion by Christensen to ask Mr Ritter to prepare a resolution to create the Community Wildfire Protection Committee; second Swenson. Discussion: Stick to practice of creating committee by resolution. By roll call vote: Clark – yes, Swenson – yes, Cooper – yes, Christensen – yes, Ritter – yes.
- k. **Motion to remove the last two remaining pine trees located by the Veteran's Memorial.** Motion by Christensen to remove the last 2 remaining pine trees by the Veteran's Memorial; second Cooper. Discussion: Has Parks committee changed position on these 2 trees? They have not changed their position. Committee will be calling nurseries for ideas with other trees and would like to see those trees planted before the other trees come down. Motion withdrawn by Christensen and Cooper.
- l. **Consider draft ordinance amendments to Chapter 12 – Room Tax.** Motion by Ritter to table item 6l until October 12, 2020 meeting; second Cooper. Discussion none. By roll call vote: Clark – yes, Swenson – yes, Cooper – yes, Christensen – yes, Ritter – yes.
- m. **Public Comments considering adopting revisions to Chapter 1 – Zoning and Chapter 2 – Driveway Ordinances.** Approved for adoption pending public comment. Public has been noticed in a couple different ways. No public response. Motion by Ritter that the board adopts chapter 1 zoning amendments and chapter 2 driveway amendments as presented; second Cooper. Discussion none. By roll call vote: Clark – yes, Swenson – yes, Cooper – yes, Christensen – yes, Ritter – yes.
- n. **Award bid for paving of Maplewood and Burnt Bridge Roads.** Received 1 bid for each road from Pitlik and Wick, no other bids received. Motion by Christensen to accept Pitlik and Wick

bid for Burnt Bridge Road of \$138,640 and accept bid for Maplewood drive of \$75,506.25 for paving of those 2 roads to be paid by 2020 fall borrowing; second Cooper. Discussion none. By roll call vote: Clark – yes, Swenson – yes, Cooper – yes, Christensen – yes, Ritter – yes.

- o. Continuing discussion concerning the forest management plan for Town forest property.** Motion to table until October 12, 2020 meeting; second Swenson. Discussion none. By roll call vote: Clark – yes, Swenson – yes, Cooper – yes, Christensen – yes, Ritter – yes.
- p. Approval of past meeting minutes.** Motion by to approve meeting minutes of August 20, 2020; second. Discussion none. By roll call vote: Clark – yes, Swenson – yes, Cooper – yes, Christensen – yes, Ritter – yes.
- q. Approval of Alcohol Related Licenses.** Motion by Cooper to approve alcohol related licenses as presented; second Swenson. Discussion none. By roll call vote: Clark – yes, Swenson – yes, Cooper – yes, Christensen – yes, Ritter – yes.
- r. Cemetery Sexton’s Report.** Tabled until later meeting.
- s. Treasurer’s Report.** Tabled until later meeting.
- t. Payment of bills.** Motion by Clark to pay all bills except Cooper’s Dam Lake Auto and Cycle, Jim Swenson, and Stryker Sales Corporation bill and Pomasl bill; second Ritter. Discussion none. By roll call vote: Clark – yes, Swenson- yes, Cooper – no; Christensen – yes; Ritter – yes. Motion by Clark to pay Cooper’s Dam Lake Auto and Cycle and Jim Swenson; second Ritter. Discussion none. By roll call vote: Clark – yes, Swenson – abstain, Cooper – abstain, Christensen – yes, Ritter – yes. Motion by Cooper to pay Stryker Sales Corporation and Pomasl bill; second Christensen. Discussion: We need to pay the bills now, can sort out funding later. By roll call vote: Clark – no, Swenson – yes, Cooper – yes, Christensen – yes, Ritter – no.

**7. Report of the Standing Committees** Tabled until a later meeting

- a. Independence Day Celebration Committee**
- b. Lakes Committee**
- c. Non-Motorized Recreational Trails Committee**
- d. Parks and Recreation Committee**
- e. Zoning Committee**
- f. Sexually Oriented Business Committee**

**8. Reports from Lake Districts and Other Organizations** Tabled until a later meeting

**9. Next Regular Town Board Meeting Date – Monday, October 12, 2020, 6:30 PM, Community Center Room #4**

**10. Adjourn:** Mr Christensen adjourned the meeting at 9:49 pm

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Town Clerk

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Chairman

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Supervisor

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Supervisor

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Supervisor

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Supervisor